

## School Emergency Drills Documentation Form

**Type of Drill**

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Secure/Mode Drill (3 required)**

**Time of Drill**

- Standard**
- Class Change
- Recess
- Other Events

Name of Reporting School: **West Branch Lab**Date of Drill: February 14, 2023 Time drill was held: 9:15 (pm/**am**)

Exact time required to evacuate/shelter/secure: 15 seconds

Total Participants: 18

Remarks: \_\_\_\_\_

This report is for emergency drill # 5 for school year 2022-2023

Name of person conducting drill: Pete Newman

Title of person conducting drill: Assistant Director

Signature of person conducting drill: 

Drill Was Conducted at the following facility:

- Tawas
- Oscoda
- West Branch**